

Department of Labor and Employment  
**PROFESSIONAL REGULATION COMMISSION**  
**Regional Office XI**  
 Calamansi Street corner 1st Street, Juna Subdivision, Matina, Davao City  
**ANNUAL PROCUREMENT PLAN FOR FY 2024 - NON CSE (INDICATIVE)**


Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000, 310100100001000, 310100100002000, 310200100003000, 310200100002000, 310200100003000, 310200100004000	Common Use Supplies and Equipment - Available at PS-DBM	PRC Region XI	No	Agency to Agency (Sec.53.5)	N/A	N/A	N/A	N/A	GoP	1,121,600.89	1,121,600.89		Common Use Supplies and Equipment- Available at PS-DBM
100000100001000, 310100100001000, 310100100002000, 310200100003000, 310200100002000, 310200100003000, 310200100004000	Common Use Supplies - Not Available at PS-DBM	PRC Region XI	No	Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	173,239.99	173,239.99		Procurement of Various office, hardware, electrical supplies that are NOT AVAILABLE at PS-DBM
100000100001000, 310100100001000, 310100100002000, 310200100003000, 310200100002000, 310200100003000, 310200100004000	Common Use Supplies - Not Available at PS-DBM	PRC Region XI	No	Shopping- Ordinary/Regular Office Supplies and Equipment (Sec.52.1.b)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	609,259.12	609,259.12		Procurement of Various common use office supplies, Janitorial Supplies and Materials, Various medicine and first-aid supplies that are NOT AVAILABLE at PS-DBM
310100100002000	Common Use Supplies - Not Available at PS-DBM	PRC Region XI	No	Direct Contracting (Sec.50)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023		901,400.00	901,400.00		Procurement of Inks and Master Rolls for Riso and Duplo that are NOT AVAILABLE at PS-DBM
100000100001000, 310200100001000, 310300100001000, 310200100002000, 310100100001000	Semi-Expendable Office Equipment, Furniture and Fixture, Communication Equipment and Information and Comm Technology Equipment - Not Available at PS-DBM	PRC Region XI	No	Negotiated Procurement Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	749,500.00	749,500.00		Various semi-expendable office equipment, furniture & fixture, and other machinery & equipment, communication equipment and Information and Comm Technology Equipment to be purchased that are NOT AVAILABLE at PS-DBM
100000100001000	Trainings and Seminar Expenses	PRC Region XI	No	Negotiated Procurement Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	550,000.00	550,000.00		Various trainings, seminars and activities of PRC RO XI for the year 2024
100000100001000	Fuel, Oil and Lubricant Expense	PRC Region XI	No	Negotiated Procurement Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions (Sec. 53.14)	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	1st Quarter of 2023	GoP	492,000.00	492,000.00		POL requirements of PRC RO XI service vehicles and other machineries.
100000100001000, 310200100002000	Representation Expense	PRC Region XI	No	Negotiated Procurement Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	470,000.00	470,000.00		Representation Expenses during Official Meetings/Workshops, GAD Activities, PRC Anniversary, Mid-Year and Year-End Activities

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					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000, 310100100001000	Janitorial Services	PRC Region XI	Yes	Public Bidding	3rd Quarter of 2023	3rd Quarter of 2023	3rd Quarter of 2023	3rd Quarter of 2023	GoP	1,296,000.00	1,296,000.00	-	Janitorial Services for January to December 2024
310100100002000, 310200100002000	Rental Expense- Vehicle Rental	PRC Region XI	No	Negotiated Procurement Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	247,000.00	247,000.00	-	Vehicle Rental for examination, Inspection and Monitoring and other PRC activities
100000100001000, 310100100001000	Security Services	PRC Region XI	No	Public Bidding	11-17-2021	12-07-2021	01-06-2022	01-07-2022	GoP	2,160,000.00	2,160,000.00	-	Previously Procured through Public Bidding January 2022 to December 2024 with 3 year MYCA-BMB-B-21-0000061 dated November 3, 2021
100000100001000	Repair and Maintenance- Office Equipment	PRC Region XI	No	Negotiated Procurement Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	20,000.00	20,000.00	-	Various repairs to be made/done on office equipment.
100000100001000	Repair and Maintenance - Information and Communication Technology (ICT) Equipment	PRC Region XI	No	Negotiated Procurement Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	20,000.00	20,000.00	-	Various repairs to be made/done on ICT equipment.
100000100001000	Repair and Maintenance - Machinery	PRC Region XI	No	Negotiated Procurement Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	20,000.00	20,000.00	-	Various repairs to be made/done on office machinery.
100000100001000	Repair and Maintenance - Motor Vehicle	PRC Region XI	No	Negotiated Procurement Small Value Procurement (Sec.53.9)	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	Every Quarter of 2023	GoP	200,000.00	200,000.00	-	To cover the scheduled preventive maintenance and repair of PRC RO XI service vehicles.
100000100001000, 310100100002000	Rental Expense - Building and Infrastructure	PRC Region XI	No	Negotiated Procurement Lease of Real Property and Venue (Sec.53.10)	N/A	N/A	02-23-2021/ 05-20-2023	04-12-2021/ 05-21-2023	GoP	14,800,000.00	14,800,000.00	-	Payment for Rental of PRC Building (MYCA-BMB-20-0005972) dated 12-03-2020 -Payment for Rental of Venue for CBLE (MYCA-BMB-B-23-0000023) dated 03-28-2023
GRAND TOTAL										23,830,000.00	23,830,000.00	-	-

Prepared by: RBAC Secretariat

  
**CHARAINE O. BLANTUCAS**  
 RBAC Secretary

  
**CLAUDIA A. SIATOCA**  
 Member

Certified Funds Available:


  
**KERCHNER AQUINO**  
 Budget Officer

  
**DIOSCORO P. MAHINAY**  
 Regional Accountant


Recommending Approval:

  
**TERESITA MATA-MARAÑON**  
 Vice- Chairperson

  
**KERCHNER AQUINO**  
 Member

  
**MARIA C. JADLOC**  
 Member

  
**ATTY. JOANNE P. GRADO**  
 RBAC Chairperson

  
**ATTY. SHANZ ABA**  
 Member

Approved by:

  
**RAQUEL R. ABRANTES**  
 Regional Director / HOPE